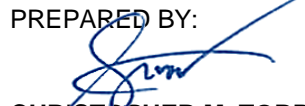


**PROFESSIONAL REGULATION COMMISSION
PRC REGION 4B (INCLUDING PALAWAN OFFSITE SERVICE CENTER)
MODIFICATION / AMENDMENT OF PROJECT PROCUREMENT MANAGEMENT PLAN
CY 2019**

OFFICE PROFESSIONAL REGULATION COMMISSION - Region IV-B
ADDRESS c/o PRC Lucena Regional Office 2F LGCTI Bldg. Brgy. Ilayang Dupay, Lucena City
TEL. NOS. (042) 373-7316

REF #	DATE	FROM				TO				JUSTIFICATION
		ITEM(S)/ SPECIFICATION(S)	UNIT COST	QUANTITY	AMOUNT	ITEM(S)/ SPECIFICATION(S)	UNIT COST	QUANTITY	AMOUNT	
1	7/22/2019	Coffee Broiler / Maker	7,000.00	1	7,000.00	Brother Printer	11,450.00	2	22,900.00	For the use of Robinsons Palawan Offsite Service Center
2	7/22/2019	Mobile Pedestal, portion only	2,800.00	7	19,600.00	Ink, Brother Printer	500.00	7	3,500.00	
3	7/22/2019	Duplo Ink 514	729.00	4	2,916.00	Toner Cartridge, Kyocera TK 3104	7,600.00	7	53,200.00	
4	7/22/2019	Duplo Ink DR 14L	1,419.00	3	4,257.00					
5	7/22/2019	Duplo Master Roll 875	3,530.00	3	10,590.00					
6	7/22/2019	Duplo Master Roll DR S55 / DRU 55	4,412.00	3	13,236.00					
7	7/22/2019	Drafting Chairs	2,600.00	5	13,000.00					
8	7/22/2019	Fuel, Gas (portion only)	55.00	165	9,075.00					
		TOTAL			79,674.00	TOTAL			79,600.00	

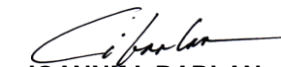
PREPARED BY:


CHRISTOPHER M. TORRES
Secretary, BAC
DATE: 7/22/2019

RECOMMENDED BY:

 
NOREEN M. ALBRANDO / RINA R. DADOR
Budget Section in Charge / Accountant III

APPROVED BY:


JOANNE I. BARLAN
Chairman, BAC



**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION**

P. Paredes Street, Sampaloc, Manila

FY 2019 ANNUAL PROCUREMENT PLAN - REGION 4B (MIMAROPA)
(For Non-CSE) Based on 2019 Approved GAA



Code (APP)	Program Activity Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement/Activity				Source of Funds	Estimated Budget Php			Remarks
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	(Brief Description of Program/ Projects)
A. TRAVELLING												
A.I.a.1, A.III.a.1, A.III.a.2	Local	Region 4B	Alternative Method	N/A	N/A	N/A	within 2019	GoP	1,000,000.00	1,000,000.00		Traveling allowances and per diems (EO 298 series of 2004)
Total Cost for Travelling (Local & Foreign)									1,000,000.00	1,000,000.00		
B. TRAINING AND SCHOLARSHIP												
A.I.a.1,	Various trainings	Region 4B	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	as the need arises	GoP	70,000.00	70,000.00		Various trainings for Employees of PRC MIMAROPA
Total Cost for Training and Scholarship									70,000.00	70,000.00		
C. SUPPLIES AND MATERIALS												
OFFICE SUPPLIES												
A.III.a.1, A.III.a.2	Common Supplies not Available at DBM-PS	Region 4A	Shopping	as the need arises	N/A	N/A	as the need arises	GoP	272,474.20	272,474.20		Common Office Supplies not available at DBM-PS
A.III.a.1, A.III.a.2	Common Supplies not Available at DBM-PS	Region 4A	Alternative Method	as the need arises	as the need arises	as the need arises	as the need arises	GoP	13,140.00	13,140.00		Toner and ink cartridge, duplo ink and master roll, drum printer, corrugated box (for central office procurement)
Total Cost for Office Supplies									285,614.20	285,614.20		
OTHER SUPPLIES												
A.III.a.1, A.III.a.2	Other Supplies not Available not PS	Region 4B	Shopping	as the need arises	N/A	as the need arises	as the need arises	GoP	22,238.98	22,238.98		Includes janitorial supplies and equipment (cleaning supplies and equipment)
Total Cost for Office Supplies									22,238.98	22,238.98		
ACCOUNTABLE FORMS												
A.III.a.1, A.III.a.2	Certificate of Registration	Region 4B	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Upon approval of GAA	GoP	26,142.20	26,142.20		Early Procurement (DBM Circular Letter No. 2018-8 s.2018) "FOR CENTRAL OFFICE PROCUREMENT"



**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION**

P. Paredes Street, Sampaloc, Manila

**FY 2019 ANNUAL PROCUREMENT PLAN - REGION 4B (MIMAROPA)
(For Non-CSE) Based on 2019 Approved GAA**



Code (APP)	Program Activity Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement/Activity				Source of Funds	Estimated Budget Php			Remarks
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	(Brief Description of Program/ Projects)
A.III.a.1, A.III.a.2	Computerized Official Receipts	Region 4B	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Upon approval of GAA	GoP	34,000.00	34,000.00		Early Procurement (DBM Circular Letter No. 2018-8 s.2018) "FOR CENTRAL OFFICE PROCUREMENT"
A.III.a.1, A.III.a.2	ID Cards	Region 4B	Competetive Bidding	2018 November	2018 November	Upon approval of GAA	Upon approval of GAA	GoP	123,585.00	123,585.00		Early Procurement (DBM Circular Letter No. 2018-8 s.2018) "FOR CENTRAL OFFICE PROCUREMENT"
A.III.a.1, A.III.a.2	ID/Answer Sheet	Region 4B	Competetive Bidding	2018 November	2018 November	Upon approval of GAA	Upon approval of GAA	GoP	17,350.00	17,350.00		Early Procurement (DBM Circular Letter No. 2018-8 s.2018) "FOR CENTRAL OFFICE PROCUREMENT"
A.III.a.1, A.III.a.2	PERRC	Region 4B	NP-53.9-Small Values Procurement	2018 December	2018 December	N/A	Upon approval of GAA	GoP	120.00	120.00		Early Procurement (DBM Circular Letter No. 2018-8 s.2018) "FOR CENTRAL OFFICE PROCUREMENT"
Total Cost for Accountable Forms									201,197.20	201,197.20		
TESTBOOKLETS												
												Lodged to Licensure Office
Total Cost for Testbooklets									-	-		
DRUGS AND MEDICINE EXPENSE												
A.III.a.1, A.III.a.2	First Aid Kit and Medicines	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	6,000.00	6,000.00		For emergency cases (medical supplies)
Total Cost for DRUGS AND MEDICINES									6,000.00	6,000.00		
FUELS, GASOLINE & LUBRICANTS												
A.III.a.1, A.III.a.2	Fuel & Lubricants	Region 4B	Alternative Mode-Direct Contracting	within 2019	N/A	N/A	N/A	GoP	935.00	935.00		For use of the official service vehicle
Total Cost for Fuels, Gasoline & Lubricants									935.00	935.00		
SEMI-EXPENDABLE (COMMUNICATION EXPENSE)												
A.III.a.1, A.III.a.2	Communication Equipment	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	14,000.00	14,000.00		For purchase of public address system w/ microphone
Total Cost for SE - Communication									14,000.00	14,000.00		



**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION**

P. Paredes Street, Sampaloc, Manila

**FY 2019 ANNUAL PROCUREMENT PLAN - REGION 4B (MIMAROPA)
(For Non-CSE) Based on 2019 Approved GAA**



Code (APP)	Program Activity Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement/Activity				Source of Funds	Estimated Budget Php			Remarks
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	(Brief Description of Program/ Projects)
SEMI-EXPENDABLE (OTHER MACHINERY AND EQUIPMENT)												
A.III.a.1, A.III.a.2	Other Machinery and Equipment	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	7,400.00	7,400.00		Ventillation and other equipment
Total Cost for SE - OME									7,400.00	7,400.00		
SEMI-EXPENDABLE (DISASTER RESPONSE AND RESCUE EQUIPMENT)												
A.III.a.1, A.III.a.2	Fire Extinguishers	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	9,984.00	9,984.00		for emergency purposes
Total Cost for SE - DRRE									9,984.00	9,984.00		
SEMI-EXPENDABLE (OFFICE EQUIPMENT)												
A.III.a.1, A.III.a.2	Office Equipments	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	6,500.00	6,500.00		
Total Cost for SE - OFFICE EQUIPMENT									6,500.00	6,500.00		
SEMI-EXPENDABLE (ICT EQUIPMENT)												
A.III.a.1, A.III.a.2	Various ICT Equipments	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	39,217.00	39,217.00		For purchase of various ICT equipments.
Total Cost for SE - ICT EQUIPMENT									39,217.00	39,217.00		
SEMI-EXPENDABLE (FURNITURES AND FIXTURES)												
A.III.a.1, A.III.a.2	Various Furnitures and Fixtures	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	14,195.00	14,195.00		Linens and beddings to be used in the Confidential Printing Room; Flag pole
Total Cost for SE - FURNITURES AND FIXTURES									14,195.00	14,195.00		
OTHER SUPPLIES AND MATERIALS												
A.III.a.1, A.III.a.2												
Total Cost for SE - FURNITURES AND FIXTURES									-	-		
TOTAL COST FOR SUPPLIES AND MATERIALS									607,281.38	607,281.38		
D. UTILITIES												
A.I.a.1, A.III	Water Supply	Region 4B	Negotiated Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		Included in the Procurement of Lease of Office Space for the PRO Lucena Regional Office (NP-53.10 Lease of Real Property and Venue)



**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION**

P. Paredes Street, Sampaloc, Manila

**FY 2019 ANNUAL PROCUREMENT PLAN - REGION 4B (MIMAROPA)
(For Non-CSE) Based on 2019 Approved GAA**



Code (APP)	Program Activity Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement/Activity				Source of Funds	Estimated Budget Php			Remarks
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	(Brief Description of Program/ Projects)
A.I.a.1, A.III	Electric Supply	Region 4B	Negotiated Procurement	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		Included in the Procurement of Lease of Office Space for the PRC Lucena Regional Office (NP-53.10 Lease of Real Property and Venue)
Total Cost for Utilities									85,000.00	85,000.00		
E. COMMUNICATION												
A.III.a.1, A.III.a.2	Postage and Deliveries /Courier	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	100,000.00	100,000.00		All the outgoing transmittals in the service centers (Sta. Rosa and Dasmariñas) and Lucena Regional Office
A.III.a.1, A.III.a.2	Telephone/ Cellphone Load	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	30,000.00	30,000.00		Cellphone load for outgoing communication in the Service Center
A.III.a.1, A.III.a.2	Internet Load	Region 4B	Shopping	As the need arises	N/A	N/A	As the need arises	GoP	3,000.00	3,000.00		Internet load for the service center
Total Cost for Communication									133,000.00	133,000.00		
F. EXTRAORDINARY AND MISCELLANEOUS EXPENSES												
A.1.a.1	Extraordinary & Miscellaneous	Region 4B	N/A	N/A	N/A	N/A	N/A	GoP	98,400.00	98,400.00		
Total Cost for Extraordinary Miscellaneous Expenses									98,400.00	98,400.00		
G. PROFESSIONAL SERVICES												
Total Cost for Professional Services									-	-		
H. GENERAL SERVICES												
A.III.a.1, A.III.a.2	Janitorial Services	Region 4B	N/A	N/A	N/A	N/A	N/A	GoP	-	-		
A.III.a.1, A.III.a.2	Security Services	Region 4B	Public Bidding	within 2019	within 2019	within 2019	within 2019	GoP	964,000.00	964,000.00		



DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION

P. Paredes Street, Sampaloc, Manila

FY 2019 ANNUAL PROCUREMENT PLAN - **REGION 4B (MIMAROPA)**
(For Non-CSE) Based on 2019 Approved GAA



Code (APP)	Program Activity Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement/Activity				Source of Funds	Estimated Budget Php			Remarks
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	(Brief Description of Program/ Projects)
A.III.a.1, A.III.a.2	Other General Services - exam	Region 4B	N/A	N/A	N/A	N/A	N/A	GoP	1,850,000.00	1,850,000.00		Conduct Licensure Examinations in MIMAROPA Regional Office (including all the exam personnel honorarium, vehicle and school rental)
Total Cost for General Services									2,814,000.00	2,814,000.00		
I. REPAIR AND MAINTENANCE												
A.III.a.1, A.III.a.2	Furniture & Fixture	Region 4A	Alternative Method	as the need arises	as the need arises	as the need arises	as the need arises	GoP	7,040.00	7,040.00		repair and maintenance of furniture and fixture
Total Cost for Repair and Maintenance									7,040.00	7,040.00		
J. TAXES, INSURANCE PREMIUMS & OTHER FEES												
A.III.a.1, A.III.a.2	Fidelity Bond Premiums	Region 4B	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	as the need arises	GoP	50,000.00	50,000.00		For the cash collecting and disbursing officer and for the special collecting and disbursing officer.
Total Cost for Taxes, Insurance and Other Fees									50,000.00	50,000.00		
K. ADVERTISING												
Total Cost for Advertising										-		
L. PRINTING AND PUBLICATION EXPENSES												
Total Cost for Advertising										-		
M. REPRESENTATION												



DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION

P. Paredes Street, Sampaloc, Manila

FY 2019 ANNUAL PROCUREMENT PLAN - **REGION 4B (MIMAROPA)**
(For Non-CSE) Based on 2019 Approved GAA



Code (APP)	Program Activity Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement/Activity				Source of Funds	Estimated Budget Php			Remarks
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	(Brief Description of Program/ Projects)
A.III.a.1, A.III.a.2	Food and Drinks, Venue & Accommodation during meetings, seminars, conferences and other official functions	Region 4B	Shopping	as the need arises	as the need arises	as the need arises	as the need arises	GoP	20,000.00	20,000.00		Representation expenses incurred during official functions.
Total Cost for Representation									20,000.00	20,000.00		
N. TRANSPORTATION AND DELIVERY												
A.III.a.1, A.I.a.1	Transportation and Delivery	Region 4B	native Mode - Shop	within 2019						-		
Total Cost for Transportation and Delivery										-		
O. RENT/LEASE												
A.III.a.1, A.I.a.1	Lease of Office space and venues	Region 4B	NP-53.10-Lease of Real Property and Venue	within 2019	within 2019	within 2019	within 2019	GoP	720,000.00	720,000.00		Regional Office Space and Venue for conduct of exams
Total Cost for Rent/Lease									720,000.00	720,000.00		
P. SUBSCRIPTION												
A.III.a.1, A.III.a.2	Other Subscription	Region 4B	Shopping	N/A	N/A	N/A	N/A	GoP	-	-		newspapers
Total Cost for Subscription									-	-		
Q. OTHER MOOEs												
Total Cost for Other MOOEs									-	-		
TOTAL COST FOR MOOE									5,604,721.38	5,604,721.38		
R. CAPITAL OUTLAY												



DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION

P. Paredes Street, Sampaloc, Manila

FY 2019 ANNUAL PROCUREMENT PLAN - **REGION 4B (MIMAROPA)**
(For Non-CSE) Based on 2019 Approved GAA





Code (APP)	Program Activity Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement/Activity				Source of Funds	Estimated Budget Php			Remarks	
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO		
												(Brief Description of Program/ Projects)	
TOTAL COST FOR CAPITAL OUTLAY (CO)										-			
OVERALL TOTAL COST FOR MOOE AND CO										5,604,721.38			

Prepared by:

Certified Funds Available/Certified Appropriate Funds Available


CHRISTOPHER M. TORRES
RBAC Secretary


RINA R. DADOR
Accountant III

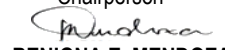

NOREEN M. ALBRANDO
Budget Officer

Recommending Approval:

REGIONAL BIDS AND AWARDS COMMITTEE



JOANNE I. BARLAN


Chairperson


BENIGNA E. MENDOZA


Vice- Chairperson


RAYMUND D. ALVINEZ
Member


DIVINIA C. RAMOS
Provisional Member


RAUL F. MARQUEZ
Provisional Member

Approved by:


REYNALDO V. CRISTOBAL
OIC- Regional Director